

**2025-26 EC&C PLG EXECUTIVE COMMITTEE**  
**MEETING #1**  
**Monday, August 18, 2025 \* 7:00 pm (Toronto time)**  
**APPROVED MINUTES**

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2025-2026 Executive: Chair- Richard (Dick) Felton, IPC - Garnell Kemp, Vice Chair - Rolston Nunes, Sec. Treas.- Rick Brooks,  
Dir. Of Education- Ghous Siddiqui, Directors at Large: Richard Westlake, Mark Brewer, Lloyd Distant Jr. and Anastacia Johnson

**1.0 OPENING, WELCOME & COURTSIES ETC:** **Chair Richard Felton** started off sharing his thanks for being able to chair this group and expressed just how impressed he was at the quality of the Kiwanis experience and knowledge coming across in the members bios that were submitted. As an icebreaker he went around the room and asked everyone their experience on the District PLG Committee and was pleasantly surprised to see a good mix of experience and novices alike and shared how keen he is to get things moving forward, especially looking for our individual input on the Item 4.0 subject matter.

**2.0 APPROVAL OF THE DRAFT AGENDA:**    **m) Mark Brewer   2) Garnell Kemp**

**3.0 MINUTES:** Attached are Minutes of the last 24-25 Executive Meetings to provide some context to all our members; Jan.13<sup>th</sup>, Feb.3<sup>rd</sup> and July 9<sup>th</sup>, 2025.    **– received & Filed**

**4.0 Initial Icebreaker discussion Items to be worked on over the coming months as we roll in fiscal 2025-26:**  
***"To come up with as many ideas as possible to advance the PLG functionality in all Divisions of the EC&C District"***

To start us off, **Chair Richard** encouraged all members to consider the resolution of these three items as the primary accomplishment of this committee during this term. He expressed the concern that not enough practical experiences were brought into the EC&C District training and shared his belief that we should be most qualified to collectively be best positioned to bring that to the incoming LGE members.

As a response, the committee member had a healthy discussion, with the salient directions noted below;

- .1** - How do we formalize the PLG encouragement of Past Presidents to undertake an LG position in a Division?
    - Develop a document to standardize the approach to Past Presidents.
    - Benefits etc.
  - .2** - Is there a way to augment the District's formal training of LGEs by the PLGs in a Division? (This additional training could be before the formal training at DCON as preparation or after DCON as a follow-up to the formal training.)
    - The only way to have this accepted is to develop criteria and an approach that has some practical experience teaching attached to it.
- **Ghous** asked if we were creating a document for the LGE, the answer was a resounding yes, we agreed as a committee we need to prepare this as a document to provide a united position and create that sense of credibility.
- it was agreed that the creation of an actual living document on succession would go a long way to make the idea much more comfortable for some who perhaps would be a good fit, but did not feel equipped or knowledgeable enough.
- **Chair Richard** encouraged all to submit their ideas to **Secretary Rick** or himself, prior to the next meeting.
- .3** - What do we ask as input from PLGs in each division, every quarter? A report on the activity of PLGs in the division.
- it was agreed that all Divisions should have a PLG Committee, however some may never, but the current LG needs to be encouraged to ensure their respective Division at least has a primary contact person for the District PLG Committee to converse with.
- **Secretary Rick** shared that there is no silver bullet when it comes to a Divisional PLG Committee and Kiwanis is not handled the same in Bahamas or Jamaica, Saint John or Eastern Ontario...we are all different and so all need to have a slightly different game plan.

- it was agreed that every DCM should have an agenda item for PLG Report. This encourages that Division Chair or primary contact to provide an update on what their members are helping with. The more we get Divisions reporting, the more our membership will see the advantages and purpose of an active PLG Committee.
- **Secretary Rick** also shared about how the PLG Committee was handled in Division 10, by having quarterly dinner meetings, which were always well attended. We would encourage Past Presidents and even current Presidents to consider joining for dinner and in that casual atmosphere, surrounded by PLG friends they could ask questions about the role of an LG; expectations, pitfalls and positives. These were always very helpful with our succession planning.

## 5.0 BUSINESS CARRIED FORWARD:

### .1 THE RAY ALLEN MEMORIAL AWARD:

- Review and approve the application & scorecard
- Have them prepared in English & French for distribution by the first week of November.
- **Secretary Rick** suggested this is best to be addressed as the singular topic for an upcoming meeting, to be determined.
- our expectation is to have the updated nomination form and criteria revised and ready to go out by the end of October.

### .2 DCON 2025 Postmortem:

- In consideration of the 24-25 Executives comments (see July 9<sup>th</sup> Draft Minutes), add to that your personal thoughts, we need to provide a response to the Convention Committees.
- After a healthy discussion it was agreed that there needs to be some changes in the way the Host & District Convention Committee considers the PLG Committee, as it pertains to our role at the Plenary Sessions as well as our ability to present a professional looking AGM. It was agreed that **Secretary Rick** will draft a response to be reviewed by our committee, edited as need be, ideally endorsed by all and then go to the 2026 Convention Chair (**DT Mary Ellen Trimble**) as well as the EC&C District Convention Chair (**Edwin Thompson**).

### .3 DIRECTOR OF EDUCATION: Update

- .1 Review & Membership e mails
- .2 Update – status of Divisional PLG Committees and/or Contacts
- **Ghous** to be in touch with **Jim St. Jules** to get the most updated excel of the PLG roster information.
- **Ghous** was provided with contact information to speak with **PLG Jim St. Jules**.
- **Chair Richard** will reach out to **Jim St. Jules** as well, but he's getting the work **Jim** had done on the LGE presentation.

### .4 EC&C PLG 'Members Zoom Meeting' (February?)

- .1 **Update** – The committee needs to be working towards the establishment of a date, an agenda, including keynote speaker and ideally get this out to the membership by end of November.
- **Secretary Rick** shared that having these mid-term zoom member meetings were a recent change, first held in 2021.
- tentative date for this next one was **Monday, February 2, 2026**.
- .2 **Update** – 'Be prepared' to include the health of our membership.
- this **ZOOM** will ideally give the executive committee an opportunity to keep our members in touch, to promote our 3 primary messages; education, promotion of the Divisional PLG Committee structure and succession planning.
- it will also allow us to promote the proper procedures to nominate a fellow PLG member for the prestigious Ray Allen Memorial Award.

### .5 WEBSITE: Update

- the PLG website is included as part of the EC&C District website and currently being looked after by **PLG Marj Buck**. As for the current status it's appearing out of date and it's clear that we are in need of updating the content.
- **Chair Richard** asked if we need to start to look for someone or some persons to have a singular role, and that would be to look at the ownership of the PLG website, and whether or not that might include a stand alone site that tags the EC&C site. The members attending agreed, we need help.

**Ghous** was tasked with discussing our concerns with **PLG Marj Buck**, asking if she would be interested in being part of a sub-committee to address the website. Having said that, **Ghous** will be issuing a plea to our greater membership to enlist a team of 3 to take on this task.

#### **6.0 DATE OF NEXT MEETING:**

Recognizing meetings are at the call of the Chair, and after a healthy discussion we agreed that the next meeting should be **Monday, September 29<sup>th</sup>, 7PM** on zoom. We will also need a special meeting in early October to address the **Ray Allen Memorial Award**.

#### **7.0 ADJOURNMENT      M) Mark Brewer @ 8:02PM.**